

# Instant.Messenger

A Career Services Center Publication

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### Need the CSC Job Listings Password?

User name: **joblist**  
Password: **marlinjobs**

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## CAREER 15 REGISTRATION WEEKS

September 8-18, 2009

*Things you Should Know!*

**CAREER** 15  
The Virginia Private College Network

### Career 15. . .

1. is a gateway website which serves as a "career connections portal" between students from smaller independent Virginia colleges and top-tier/Fortune 1000 employers.
2. is easy to use.
3. registration takes only about 60-seconds, and serves as your personal networking resource.
4. keeps your resume on file for access by top-tier hiring employers who meet Career 15's high standards.
5. sponsors scholarship, internship, interviewing and job fair opportunities.
6. focuses on the uniqueness of liberal arts students.
7. is available only to students who attend one of the 15 VFIC member colleges in Virginia.
8. is password protected. Your personal contact information is safe.
9. is ONE PERFECT POINT OF CONTACT!

## "Choosing Your Major" Workshop

Selecting the right major for you is one of the most important decisions you will make during your college career. But how do you go about finding your best fit? How can you decide what course of study best suites your interests, skills, and aspirations?

Learn about the tools available to you to explore and investigate different academic & career paths. Discover what kinds of careers people with similar interests have selected.

**Thursday, September 17, 11:00 a.m.**  
**Clarke 125**

## FOCUS-2

Your personal Online Assessment Tool.  
Available on YOUR computer 24/7 from the  
Career Services Center website!  
Access Code: **marlins**

## RECRUITERS ON CAMPUS THIS WEEK

### Norfolk Public Libraries—

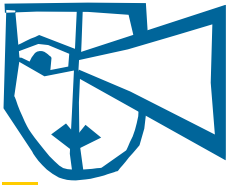
**Tuesday, September 8, 11:00 a.m.-1:00 p.m.**

Recruiting for Internships and volunteer part-time positions. Great resume builder.  
Main Street, Batten Student Center

### Capital Corp—

**Tuesday, September 8, 10:00 a.m.-1:00 p.m.**

Recruiting for part-time marketing positions  
Main Street, Batten Student Center



# Two Weeks at a Glance

## September 8-18, 2009 (Career 15 Weeks)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
7	8	9	10	11	12	13
<b>Labor Day</b> <b>Campus Closed</b>  <b>Career 15 Weeks</b> <b>September 8-18</b>	Career 15 Registration <i>Instant Messenger</i> Delivered to your e-mail box <b>Norfolk Public Libraries</b> 11 am-1 pm <b>Capital Corp</b> 10 am-1 pm	Career 15 Registration	Career 15 Registration	Career 15 Registration		
14	15	16	17	18	19	20
Career 15 Registration	Career 15 Registration	Career 15 Registration <b>Kaplan Test Prep</b> on campus Pre-register for FREE Practice Graduate Admissions Tests <b>10 am-2 pm Batten Center</b>	Career 15 Registration <b>"Choosing a Major"</b> <b>Workshop</b> 11:00 a.m. Clarke Hall 125	Career 15 Registration		

SOMETIMES  
YOU NEED  
A LITTLE  
HANDOUT!



The CSC has informational career literature handouts available for students:

- Resume Writing**
- Job Search Letters**
- Job Search Strategies**
- Interviewing Skills**
- Graduate School Application**
- Internships**
- Externships**
- Starting a New Job**
- Senior To-do List**
- ... and more**

*These handy and informative guides are available **FREE** to students. Stop by the CSC in Batten 220 to pick up the information you need.*



**It's  
Coming!**

**Graduate School  
Emphasis Week**

**September 21-25**

**Graduate School Literature  
& Information Tables**

will be available throughout the week  
in Batten Student Center

**Sept 21**—College of William & Mary Graduate Programs representative on campus

**Sept 22**—"Top Ten Things you should know about Graduate School Application" presented by Kaplan, 11:00 am-Foley Room

**Sept 23**—Graduate School Recognition Day!  
Ask Faculty/Staff about their alma mater

**Sept 25**—Take a practice graduate school admissions test: GRE, GMAT, LSAT; 2-5 p.m. in Clarke 2nd floor (Pre-registration is required! See CSC for details.)

**FREE Practice Graduate School Admission Tests on campus!**

Register at the **Kaplan** table in Batten Student Center on **Wednesday, September 16, 10 a.m. until 2:00 p.m.** or register online by Thursday, September 24. NO walk-up registrations on the day of the test will be permitted.

Take a **FREE** practice test for **GRE, GMAT, or LSAT** on campus—

**Friday, September 25**  
**2:00–5:00 p.m.**  
**Clarke Hall, 2nd Floor.**

Kaplan will conduct a **Test Feedback** session on **Tuesday, October 6**. Take the opportunity to talk to a test teaching professional about what your scores indicate. Discover the areas in which you need to prepare yourself more thoroughly. Best of all—it's **FREE!**