

Instant Messenger

A Career Services Center Publication

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**Need the CSC
Job Listings Password?**
User name: **joblist**
Password: **marlinjobs**

FOCUS-2 Assessments
Access code: **marlins**

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ALL COMMUTER STUDENTS ARE INVITED TO THE

"Career 15" Commuter Breakfast

Tuesday, February 3, 9-11 am - Batten Center Hub Lounge



All Commuter students are invited to meet the CSC staff in Batten Center Hub Lounge for a Continental Breakfast of coffee, tea or hot chocolate; orange juice; and assorted mini-muffins.

Come chat with a career counselor and obtain information about the C2C Career Fair in Richmond. Learn about our on-campus workshops such as resume & cover letter writing, interviewing, and business etiquette. Register for the Business Etiquette Dinner. Pick up free literature: Graduate School catalogs, "Job Choices" magazines, career brochures, and more.

If you are still deciding on your major or are considering a change...find out about the FOCUS-2 online assessment program, available to VWC students 24:7.

Learn about how Career Services can help you get where you want to go.

Co-sponsored by VFIC's "Career-15."

GEICO Recruiter on Campus

Thursday, February 5, 11am-1pm
 Hiring for Summer Internships, Emerging Leaders Program, Analyst, and Actuary positions.

GEICO 2009 Achievement Award Program

Nominations for **outstanding sophomore and junior students majoring in business or IT** are sought from VWC faculty and staff. The winning student will receive a **\$1000 award**. The program objectives are to encourage achievement in fields related to the operations of an insurance company and for students to recognize GEICO as an employer of choice for a post-graduate career.

To be eligible, students must have a 3.0+ overall GPA, be accomplished in their field of study, and involved in campus/community life.

Visit http://career.geico.com/college_recruiting/achievement_award_program then click on "How to apply."

The deadline for postmarking all submitted materials is **February 7**, so do not delay!

Tuesday, February 10

11 am—Batten 228

Resume Writing Workshop

Get your resume polished and ready for the College to Career Fair. Learn how to translate classroom leadership projects, volunteer work, club and organization participation, part-time jobs and more into the marketable skills and experience that employers are seeking.

Tuesday, February 17

11 am—Batten 228

Interviewing Skills Workshop

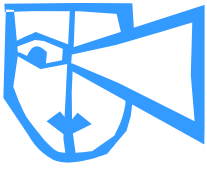
Learn how to make the best possible impression on your next interview. Increase your chances of receiving that coveted job offer. Learn about interviewing styles and how to answer a recruiter's questions.

Tuesday, February 24

11 am—Batten 228

Business Etiquette Workshop

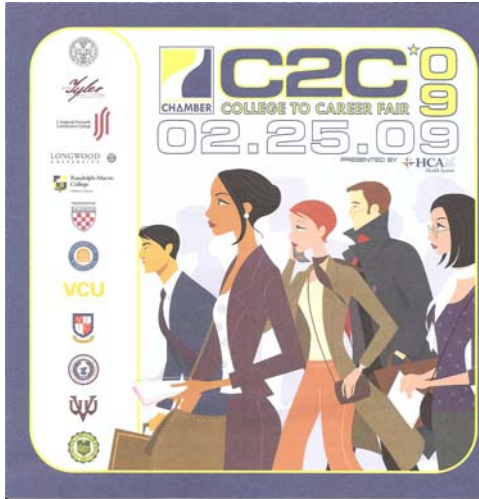
Learn about basic "do's & don'ts" of business protocol: office relationships, cell phone manners, business & social luncheons and get-togethers, attire for various occasions, importance of your "FaceBook" content, and more.



The Week at a Glance

February 2—9, 2009

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
2	3	4	5	6	7	8	9
<i>Instant Messenger</i> delivery First Spring 2009 issue	"Career 15" Commuter Breakfast Batten Hub Lounge 9:00-11:00 a.m.	Career Information Table Batten Center 11:00 am-2:00 p.m.	GEICO Recruiter on campus Batten Center 11:00 am-1:00 pm		GEICO Achievement Award Program Application Postmark Deadline		Instant Messenger delivered



C2C09
CHAMBER COLLEGE TO CAREER FAIR
02.25.09
PRESENTED BY HCA

February 25, 2009
10:00 a.m.-4:00 p.m.
Greater Richmond Convention Center
403 North 3rd Street, Richmond, VA

Over 100 employers are expected to participate. For more information, contact CSC in Batten Center, Ste 220. To pre-register and post your resume online, visit: www.collegetocareerfair.com

CAREERS IN HIGHER EDUCATION

PRESENTED BY
ODU'S M.S.ED. HIGHER EDUCATION PROGRAM

**THURSDAY, FEBRUARY 19
11:00-11:50 A.M.
PEARCE HOSPITALITY SUITE,
BATTEN CENTER**

Business & Social Etiquette Dinner

Thursday, February 19, 2009; 5:00-7:00 p.m.
Princess Anne Room of Boyd Dining Center



Maximum seating of 12! **RSVP now!** Call 455-3337 or ljhines@vvc.edu
Only the first 12 to register will be able to attend.
\$10 deposit to hold your seat (will be refunded at the dinner).

DID YOU KNOW...?

More than 25% of college students have inappropriate outgoing messages on their voicemail. Consider what an employer calling about an interview might think of your message's content. The best messages are short, identify the owner by first and last name, and encourage the caller to leave a brief message.* For more job search tips, visit the CSC in Batten Center, Suite 220.

* www.collegegrad.com

