

2009-2010 Summary Calendar of Reports and Surveys  
Office of Institutional Research & Effectiveness

<i>Accountability Reports, Files, or Surveys</i>		<i>Due Date</i>	<i>Coordinating Office</i>
<i>Bi-Weekly</i>	<i>State Police - Sex Offender Act (SOA) Reporting</i>	<i>Bi-Weekly</i>	OIRP
<i>July</i>	User Access Verification (SCHEV-UAV)	07/01/09	OIRP
	<b>Census Date Summer 4 Term - Monday, July 6</b>	07/06/09	OIRP
	Annual Admissions Report, 2008-09 (SCHEV-ADA)	07/17/09	OIRP
	College Scholarship Assistance Program Data File, 2008-09 (SCHEV-CSAP)	07/17/09	OIRP
	<b>SACS Financial Profile</b>	07/17/09	OIRP
<i>August</i>	<b>IPEDS Registration OPENS</b>	08/05/09	OIRP
	Release Date: US News and Princeton Review - Self-reported Peer data becomes available	Mid August	OIRP
	<b>Fall Enrollment Freeze Date - Friday, August 28, 5 PM</b>	08/28/09	OIRP
<i>September</i>	<b>RACE/ETHNICITY CONVERSION DATE</b>	09/01/09	<b>CAMPUS</b>
	Degrees Conferred Data File, 2008-09 (SCHEV-DC)	09/01/09	OIRP
	Annual Course Enrollment Data File, 2008-09 (SCHEV-CE)	09/01/09	OIRP
	<b>Fall Enrollment Census Date - Tuesday, 8 am, September 8</b>	09/08/09	OIRP
	Institutional Catalog(s) Survey (Catalog)	09/15/09	OIRP
	Admission Requirements, Fall 2009 (SCHEV-B10)	09/22/09	OIRP
	<b>Mail "Survey Summaries" to appropriate VWC Offices for Revision/Updates</b>	09/30/09	OIRP
<i>October</i>	Institutional Information File (UPDATES ONLY : SCHEV-II)	10/01/09	OIRP
	Consolidated Year-End Certificate for Financial Aid Programs: 2008-09 (SCHEV-S1S2)	10/09/09	Financial Aid
	Financial Aid Data File, 2008-09 (SCHEV-FA)	10/09/09	OIRP
	<b>Revised/Updated "Survey Summaries" Due to OIRP</b>	10/22/09	OIRP
	<b>IPEDS Institutional Characteristics (Fall Collection) LOCK</b>	10/14/09	OIRP
	<b>IPEDS Completions (Fall Collection) LOCK</b>	10/14/09	OIRP
	<b>IPEDS Twelve Month Enrollment (Fall Collection) LOCK</b>	10/14/09	OIRP
	<b>Equity in Athletics (EADA) (Web-based) LOCK</b>	10/31/09	OIRP
<i>November</i>	<b>Employee Data Census Date - Nov. 1</b>	11/01/09	OIRP
	Headcount Data File, Fall 2009 (SCHEV-HC)	11/03/09	OIRP
	Survey of Faculty Extra-Instructional Activity - Collection Period Begins	11/15/09	OIRP
<i>December</i>	Fall Cohort File, 2009 (SCHEV-FC)	12/04/09	OIRP
	CUPA Administrative Salary and Faculty Salary Survey by Discipline	12/15/09	OIRP
	College Board Survey	12/15/09	OIRP
	AAUP Salary Survey	12/20/09	OIRP
<i>January</i>	<b>Enrollment Census Date Winter Term: Monday, Jan 4, 5 PM</b>	01/04/10	OIRP
	Survey of Faculty Extra-Instructional Activity - Collection Period Closes	01/07/10	Academic Affairs & OIRP
	<b>NCAA Financial Report</b>	01/15/10	Finance & OIRP
	<b>SACS - Institutional Profile</b>	01/18/10	OIRP
	<b>IPEDS Human Resource (Winter Collection) LOCK</b>	01/20/10	OIRP
	<b>Enrollment Freeze Date Spring Term - Friday,01/29/09, 5 PM</b>	01/29/10	OIRP
	Princeton Review Survey	Multiple follow-ups	OIRP
<i>February</i>	<b>Enrollment Census Date Spring Term - Monday, 02/08/09</b>	02/08/10	OIRP
<i>March</i>	Student Information Collection, 2009 - 10 Fall and Spring (SCHEV-SI)	03/31/10	OIRP
<i>April</i>	<b>IPEDS Fall Enrollment (Spring Collection) LOCK</b>	04/14/10	OIRP
	<b>IPEDS Finance (Spring Collection) LOCK</b>	04/14/10	OIRP
	<b>IPEDS Graduation Rates (Spring Collection) LOCK</b>	04/14/10	OIRP
	<b>IPEDS Student Financial Aid (Spring Collection) LOCK</b>	04/14/10	OIRP
	<b>IPEDS 200% Graduation Rates (Spring Collection) LOCK</b>	04/14/10	OIRP
	Graduation Rates Survey (for IPEDS), 2009-10 (SCHEV-GRS)	04/20/10	OIRP
	US News Survey	April - May	OIRP
<i>May</i>	VWC Alumni Survey - Collection Period	May - Jun	OIRP
	Tuition Charges and Fees Survey, Academic Year 2010-11 (SCHEV-T1/T2)	05/07/10	OIRP
	Tuition Assistance Grant Program Data File, 2009-10 (SCHEV-TAGP)	05/18/10	OIRP
	<b>Census Date: Summer 1, 2, 3 - Wednesday, May 26</b>	05/26/10	OIRP
<i>June</i>	<b>NCAA Graduation Rates Survey</b>	06/01/10	OIRP

Note: Schedule excludes the majority of external surveys that arrive annually

Note: Unless noted otherwise, all reports are coordinated and/or completed by the Office of Institutional Research

Version: 08/05/2009