

Thanks for your interest in Virginia Wesleyan College.

My name is Tom Farley. I am the new student advisor and Program Developer for the Adult Studies Program and Education Department at Virginia Wesleyan. I am also the coordinator for the Alternative Certification for Teachers (ACT) Program and the ASP-PIDME Program.

Our ACT Program (Track I) is a teaching licensure certification program for people who have a Bachelor's degree. It is based upon your completing the required content courses, professional studies courses, and testing mandated by the Virginia Department of Education before you enter the classroom. The speed at which you complete the program is totally dependent upon how many courses you are willing or able to take per semester.

You can visit our web site at <http://www.vwc.edu/admissions/asp/> to get you started.

We provide all of the required courses for provisionally licensed teachers as well under the ACT Program - Track II. We cover the certification areas of Art, Biology, Chemistry, Earth Science, English, Foreign Language (SP/Ger/Fr), History and Social Sciences, Math and Special Education – General Curriculum) Depending on the certification content area, we have all of the professional studies courses you will need to complete your VDOE requirements. I will need to know your certification area to be sure the courses you need are part of our program.

Cost for the classes taken in Fall or Spring semesters is \$305.00 / credit hour or \$915.00 per course. Summer semester will be \$5.00 more per credit hour. If you are teaching in a Southside school division, you qualify under the VWC Take Five Program for provisionally licensed teachers; your tuition would be cut by 50% to \$457.50 per course. The \$457.50 must be paid at the time of registration; tuition reimbursement is handled between you and your school division.

You will need to **make an appointment with me** to review your VDOE requirements, and, to set-up your schedule and registration. Call 455-3263 and they'll set-up the appointment for you.

You will also need to have an **ACT Application Form - Track II (attached)** - completed and submitted to the ASP Office before you come for your appointment. The fee is \$25.00.

I cannot process any classes or registration until the application has been received and processed here in the Adult Studies (ASP) Office.

When you come for your appointment, please **bring a copy of your VDOE licensure letter** to verify the course requirements you need to complete.

I look forward to hearing from you.

Sincerely,

Tom